

**ABBOTTSFORD HOMEOWNERS ASSOCIATION**  
 AC REQUEST FOR PROPERTY MODIFICATIONS, CHANGES, OR ADDITIONS

- Any work requiring the placement of a dumpster and/or porta-potty **must** conform to the following guidelines:

§ Approval is required for the placement of any dumpster or porta-potty, along with the payment of a **refundable** deposit, **before** work may commence on any project (interior **or** exterior).

§ The location in which a dumpster and/or porta-potty may be placed is to be determined by management **prior** to delivery. Traffic cones will be used to designate an approved placement location.

§ Length of time that a dumpster and/or porta-potty may be left in place is **not to exceed 120 days**.  
**FAILURE TO REMOVE DUMPSTER AND/OR PORTA-POTTY BY THE END OF THIS TIME LIMIT WILL RESULT IN FORFEITURE OF SECURITY DEPOSIT.**

- Any interior work or work done to private courtyards or enclosed areas **not visible from the street or access road** may be undertaken **without** submitting a form, obtaining approval, or paying a deposit, **as long as there is no placement of a dumpster or porta-potty**.

- Any exterior work **visible from any street or access road** is subject to the following requirements regarding obtaining approval from the Abbotsford Architectural Committee and payment of a **refundable** deposit to David Floyd & Associates. All the requirements listed below, including submission of completed forms and payment of deposits must be met **BEFORE ANY WORK MAY BEGIN**. This REPLACES and UPDATES the corresponding data in the Abbotsford Directory:

TYPE OF WORK	Submit Form	Submit Plans, Samples of New Material	Obtain Approval	Pay Deposit
Painting: with <b>no change</b> to any color on any surface	YES	NO	NO	YES
Painting: <b>involving changes</b> to any color on any surface	YES	YES	YES	YES
Roofing: with <b>no change</b> to any color or material	YES	NO	NO	YES
Roofing: <b>involving changes</b> to any color or any material	YES	YES	YES	YES
Landscaping: removal or replacement of any <b>living</b> tree	YES	YES	YES	NO
Landscaping: removal of any <b>dead</b> tree or shrub	NO	NO	NO	NO
Landscaping: replacement of any landscaping material with <b>similar</b> material (including seasonal color)	NO	NO	NO	NO
Landscaping: replacement of any landscaping material (other than minor changes or seasonal color) with <b>substantially different material</b> , or any <b>substantial addition</b> of new landscape material	YES	YES	YES	YES
Landscaping: addition of hardscapes or water features	YES	YES	YES	YES

Repairs to existing brick/stone/masonry with <i>no changes</i>	NO	NO	NO	NO
Modifications to existing brick/stone/masonry	YES	YES	YES	YES
Repairs to existing fencing with <i>no changes</i> to color and/or material	NO	NO	NO	NO
Additions or modifications to existing fencing <i>involving changes</i> to color and/or material	YES	YES	YES	YES
Repairs to HVAC or other exterior household systems	NO	NO	NO	NO
Replacement of windows with <i>no changes</i>	YES	NO	NO	YES
Replacement of windows <i>involving any changes</i>	YES	YES	YES	YES
Tear-down and/or rebuilding of any existing structure	YES	YES	YES	YES

Revision Date: July 23, 2019

- Abbotsford Construction Rules are described fully in the 2019 Abbotsford Directory of Homeowners, pages 7–12, and in the Abbotsford Covenants and Bylaws. A schedule of refundable deposits for various types of work appears on page 9 of the 2019 Abbotsford Directory.
- If this form is not filled out **completely**, and accompanied by appropriate plans/specs/samples (where required), or if more information is needed by the AC, please allow additional time for review.
- Please include photographs, architectural renderings, drawings, sketches, and/or samples where appropriate. All construction work requires the submission of professionally drawn scale renderings.

DATE SUBMITTED:

DATE RECEIVED:

PROPERTY OWNER NAME(S):

PROPERTY ADDRESS:

MAILING ADDRESS (IF DIFFERENT FROM ABOVE):

PHONE NUMBER(S): (H)                      ©                      (O)                      EMAIL ADDRESS:

REQUEST (Use additional sheets if necessary):

TYPE OF CHANGE/IMPROVEMENT PROPOSED: FILL IN ALL THE SECTIONS BELOW THAT APPLY.

**APPROVAL IS REQUIRED AS SPECIFIED IN THE CHART ON PREVIOUS PAGE. IN GENERAL, APPROVAL IS ALWAYS REQUIRED IF THERE IS TO BE ANY DEVIATION FROM EXISTING MATERIAL, COLOR, LOCATION, OR TYPE, OR IF DISPOSAL OF EXISTING MATERIALS IS REQUIRED:**

ARCHITECTURAL STYLE CHANGE INVOLVING ANY EXTERIOR CONSTRUCTION VISIBLE FROM STREET OR ACCESS ROAD (INCLUDING BUT NOT LIMITED TO ROOF, WINDOWS, DOORS, ETC.) PLEASE PROVIDE MANUFACTURER, TYPE, AND COLOR OF ALL MATERIALS, AS WELL AS SAMPLE(S):

PAINTING: PLEASE PROVIDE MANUFACTURER AND COLOR OF PAINT AND SAMPLE(S).

LANDSCAPING: PLEASE PROVIDE LANDSCAPE PLAN (TO SCALE) AND SCHEDULE OF ALL PLANT MATERIALS.

FENCING: PLEASE PROVIDE SCALE DRAWING, AS WELL AS MANUFACTURER AND TYPE/COLOR OF MATERIALS.

SYSTEM(S) INVOLVING EXTERIOR COMPONENTS (HVAC, ETC.).

DESCRIPTION OF OTHER PROPOSED MATERIALS (INCLUDE SAMPLES IF APPROPRIATE):

**REQUIRED INFORMATION:**

NAME OF CONTRACTOR\* OR PERSON(S) PERFORMING WORK:

CONTRACTOR'S\* CONTACT INFO:

PROPOSED DATE WORK IS TO BEGIN:

PROPOSED DATE WORK IS SCHEDULED TO BE COMPLETED BY:

RESPONSE FROM AC:

REFUNDABLE SECURITY DEPOSIT REQUESTED:

**\* ALL EXTERIOR CONSTRUCTION WORK MUST BE PERFORMED BY A LICENSED, BONDED CONTRACTOR. ANY WORK OF THIS TYPE ALSO REQUIRES THAT PLANS AND/OR ELEVATIONS DRAWN TO SCALE BE SUBMITTED.**

PLEASE SUBMIT REQUEST, PHOTOS, DRAWINGS, SAMPLES, ETC. TO:  
ABBOTTSFORD ON SITE MANAGER: ABBOTTSFORD615@GMAIL.COM  
Drop Box @ 100 ABBOTTSFORD DRIVE, NASHVILLE, TN 37215

Revision Date: June 15, 2022